



Trips with Purpose Emergency Plan

Key Contacts:

- Tonderai Tomu: +1312-929-5176 or +1614-378-1948; info@mymotherland.org
- Joya Elmore: – +1434-882-3765; elmore@mymotherland.org
- U.S. Department of Overseas Citizens Services: +1-202-501-4444

General Notice

This emergency plan is designed to ensure the safety and well-being of all participants during Trips with Purpose activities. Please follow the outlined steps for any emergencies or incidents.

In Case of Emergency

1. Contact the nearest emergency services immediately (e.g., police, medical, fire).
2. Notify one of the key contacts listed above.
3. Provide a clear and detailed description of the situation.

Emergency Scenarios and Procedures

1. Non-Emergency Incidents

- Report any concerns to the program leader or a key contact immediately.
- Minor incidents will be documented and addressed on-site.

2. Illness/Injury

- For minor injuries, use the first aid kit and monitor the individual.
- For severe injuries, call emergency medical services and notify a key contact.
- Ensure the injured party receives proper medical attention and support.

3. Missing Person

- Notify local authorities within 1 hour of discovering someone is missing.
- Organize a search party if it is safe to do so.
- Contact a key contact with updates.

4. Sexual Assault

- Ensure the victim is in a safe location away from the perpetrator.
- Contact local law enforcement and medical services immediately.
- Provide emotional support and respect the victim's privacy.
- Notify a key contact for additional guidance.

5. Arrest of a Student

- Notify the U.S. Department of Overseas Citizens Services immediately.
- Contact a key contact to arrange legal and diplomatic assistance.
- Ensure the student has legal representation.

6. Natural Disaster

- Follow the instructions of local authorities for evacuation or shelter.
- Keep the group together and ensure everyone's safety.
- Notify a key contact about your location and status.

7. Terrorist Activity

- Seek immediate shelter in a safe location.
- Avoid high-profile or crowded areas.
- Contact local authorities and notify a key contact as soon as possible.

Steps for Communicating with Parents

1. Initial Contact:

- Contact the parent/guardian immediately after the emergency is addressed and the participant is safe.

- Use clear, calm, and professional language to explain the situation.
- 2. Provide Accurate Information:
 - Share the details of what occurred, what actions have been taken, and the current status of the participant.
 - Avoid speculation or unnecessary details that could cause further concern.
- 3. Explain Next Steps:
 - Outline the plan for resolving the situation, including any medical care, legal support, or relocation.
 - Inform the parents of any travel or logistical changes that may impact the participant.
- 4. Offer Reassurance:
 - Emphasize the safety and well-being of the participant.
 - Let the parents know they will receive regular updates.
- 5. Provide Contact Information:
 - Give the parents the contact details for the key team members managing the situation.
 - Ensure they know how to reach you at any time for questions or concerns.
- 6. Follow Up:
 - Provide updates as the situation progresses and is resolved.
 - Confirm with the parents once the participant is safe and secure.

This plan is subject to updates as circumstances change. Please ensure you have access to the latest version during your trip.

Prepared by:

Tonderai Tomu

Founder, My Motherland